



## Information Incoming Students 2023-24

For prospective Erasmus incoming students

<b>Address</b>	Universitat Politècnica de Catalunya c/ Jordi Girona 1-3, Edifici C2 08034 Barcelona, Spain
<b>Head of the School</b>	Professor Esther Real
<b>Internet address/Website</b>	<a href="http://www.camins.upc.edu/en">http://www.camins.upc.edu/en</a>
<b>Erasmus code</b>	E BARCELO03

## Course registration and Academic information

**Semester dates (Bachelors)**      **Fall semester:** September - January  
**Spring semester:** January – May

**Semester dates (Masters)**      **Fall semester:** September - January  
**Spring semester:** February – May

For specific dates please check our website  
(<https://camins.upc.edu/ca/incoming-students/useful-information>)

**List of Departments**      <https://camins.upc.edu/ca/recerca/departaments-centres-i-laboratoris-de-recerca>

**Course Catalogue and descriptions**      Exchange students can choose to undertake courses from the following Curricula:

Bachelors ([https://camins.upc.edu/en/Studies?set\\_language=en](https://camins.upc.edu/en/Studies?set_language=en)):

- [Bachelor in Civil Engineering](#) (Grau en Enginyeria Civil2020 )
- [Bachelor in Environmental Engineering](#) (Grau en Enginyeria Ambiental )
- [Bachelor in Marine Science and Technology](#) (Grau en Ciències i Tecnologies del Mar)

Masters ([https://camins.upc.edu/en/Studies?set\\_language=en](https://camins.upc.edu/en/Studies?set_language=en)):

- [Civil Engineering](#) (Enginyeria de Camins, Canals i Ports)
- [Environmental Engineering](#) (Enginyeria Ambiental)
- [Structural and Construction Engineering](#) (Enginyeria Estructural i de la Construcció)
- [Geotechnical Engineering](#) (Enginyeria del Terreny)
- [Numerical Methods in Engineering](#) (Mètodes numèrics)
- [Urban Mobility](#)



- [Sustainability, Science and Technology](#) (Ciència i Tecnologia de la Sostenibilitat)

To access the course catalogue, please select the studies and then the Curricula "Pla d'Estudis".

Click on the course to get its description in the [OpenCourseWare](#).

### Language Proficiency

Erasmus students: A2 Spanish or B1 English recommended

Double Degree students: B2 English necessary when applying  
A2 Spanish recommended

### Language of Instruction

Most of the classes are held in Spanish and English  
You can check the following website in order to see the courses held in English:

<https://camins.upc.edu/ca/incoming-students/useful-information>

This list may change each year.

### Semester workload

Students are allowed to choose courses, but they are required to register a minimum of **20 ECTS** (European Credits) and a maximum of **30 ECTS per semester**. These courses must be chosen **within the curricula offered in our faculty**.

**NOTE:** language courses **do not count** as they are not offered in our curricula's

### Academic Transcripts

Requests for Official *Transcripts* of Academic Records can be made in July. The Official Transcripts of Records will be sent to the Sending Exchange Coordinator / Contact person by email.

## Nomination, Application and Registration deadlines

### Nomination Fall semester / Entire Year

From **27<sup>th</sup> of March to 30<sup>th</sup> of April** (nomination form: <https://forms.gle/oEBf1vSqrMRaqKB9>)

### Application Fall semester / Entire Year

From **1<sup>st</sup> of May to 28<sup>th</sup> of May 2023**

### Registration Fall semester / Entire Year

Mid September

### Nomination Spring semester

From **11<sup>th</sup> of September to 22<sup>nd</sup> of October** (nomination form: <https://forms.gle/oEBf1vSqrMRaqKB9>)

### Application Spring semester

From **23<sup>rd</sup> of October to 20<sup>th</sup> of November 2023**

### Registration Spring semester

End of January

## Application procedure

### Nomination by your University

Your university selects students according to performance, commitment and language skills, and nominates them for the exchange stay (by the **google form**).

The nominated student has to access the following intranet:

[https://prisma-nou.upc.edu/apl/home\\_preinscripcio.php?idioma=3](https://prisma-nou.upc.edu/apl/home_preinscripcio.php?idioma=3)

Once they **REGISTER** and fill in all the **Personal Data** items, the option **APPLICATIONS** will appear in the menu.

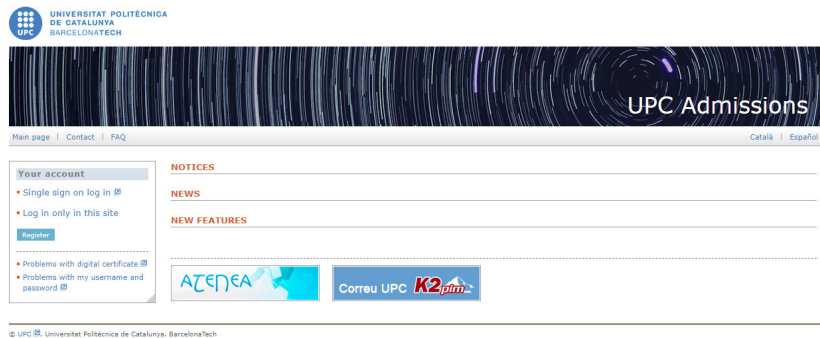
Students must select:

Program Type: **Application for EXCHANGE STUDENTS**

Programme name: **2023-Q1/Q2 ETSECCPB - MOBILITY PROGRAM (Barcelona)**/ Short name: **PM ETSECCPB – UPC code: 250MOB**

**IMPORTANT**: There is no fee in order to apply for the exchange program.

With the application, the student has to upload the requested documents listed below.



The screenshot shows the 'UPC Admissions' website. At the top left is the UPC logo and the text 'UNIVERSITAT POLITÈCNICA DE CATALUNYA BARCELONATECH'. The main header features a dark blue background with white and purple abstract patterns and the text 'UPC Admissions'. Below the header is a navigation bar with links for 'Main page', 'Contact', and 'FAQ', and language options for 'Català' and 'Español'. The main content area is divided into two columns. The left column is titled 'Your account' and contains links for 'Single sign on log in', 'Log in only in this site', and a 'Register' button. Below these are links for 'Problems with digital certificate' and 'Problems with my username and password'. The right column is titled 'NOTICES' and contains sections for 'NEWS' and 'NEW FEATURES'. At the bottom of the page, there are logos for 'AZEPEA' and 'Correu UPC K2pm'. The footer contains the copyright information: '© UPC, Universitat Politècnica de Catalunya, BarcelonaTech'.



## Application from the student

## Required Documents

**User registration**

**DATA PROTECTION INFORMATION**

Unit responsible for processing	Universitat Politècnica de Catalunya Servei de Gestió Acadèmica @ atencio.sga@upc.edu
Data of the delegate of data protection	Universitat Politècnica de Catalunya @
Purposes of the treatment	FGI.1 Access to master's and doctoral degrees
Legitimation	Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority. Organic Law 6/2001, of December 21, of Universities.
Recipients	Disclosures: At the University Admissions Office of the Generalitat de Catalunya. International transfers: Data will not be transferred to third parties unless there is a legal obligation to do so.
Rights of people	Right of access, rectification or erasure, restriction of processing, right to object, right to data portability, @
Term of conservation	As needed for any of the purposes that are described in our retention policy. @
Claim	If you have been unable to exercise your rights to your satisfaction, you can file a complaint with the APOCART: apocart.gencat.cat

I have read and accepted the privacy policy.

**PERSONAL DETAILS**

Data necessary to register in the system of preinscription of the UPC. After your login, you will receive an email with the password to activate the register. If you have any questions about signing up or application problem [contact us](#).

Fields marked \* are required.

Name*	First surname*	Second surname	Document type*	Doc. number* (1)	Gender*
Nationality*	Birth country*	Birth province*	Birth date*	Communication language*	

**EMAIL**

Email*	*Please write again your email address.*	Password*	Repeat password*
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No soy un robot

[Register](#)

The student has to apply and upload the required documents listed below to the application platform.

Students willing to study at our School have to upload the following documents in **pdf format**:

- 1) Transcript of Records (all grades you have attained at home university so far, signed and stamped by the university. Please send it in English or Spanish)
- 2) One page letter of Motivation stating the reasons for applying to Escola de Camins (in Spanish or English).
- 3) Curriculum Vitae (in Spanish or English).
- 4) Passport/Identity card
- 5) Health insurance
- 6) Credential as an exchange student (nomination from the home coordinator)
- 7) Student card of your home University/last registration
- 8) Learning Agreement (signed and stamped by the departmental coordinator and the student)  
(<https://camins.upc.edu/ca/incoming-students/application-admission>).

**IMPORTANT! Without the nomination from the home University we cannot process the application**

**Further information**

<https://camins.upc.edu/ca/incoming-students>

**Schedules**

<https://camins.upc.edu/en/Studies/schedules-and-classrooms>

**Academic Calendars**

<https://camins.upc.edu/en/Studies/academic-calendars>

**Available Subjects**

<https://camins.upc.edu/ca/incoming-students/useful-information/available-subjects>



## Contact details

**Assistant Director of Innovation and Mobility**

Joan BAIGES AZNAR  
[subdirector.promocio.camins@upc.edu](mailto:subdirector.promocio.camins@upc.edu)

**Coordinator for incoming and outgoing students**

Eila GUEROLA PEÑA  
[mobilitystudents\\_in.camins@upc.edu](mailto:mobilitystudents_in.camins@upc.edu)

## OTHER USEFUL INFORMATION

### Accommodation

#### Accommodation

The application for the Erasmus program at Escola de Camins UPC does not include an offer for a room in a dorm. Students have to find a room themselves on the private market. See below a list on hints on finding accommodation.

<https://www.upc.edu/sri/en/students/students-mobility-office/incomings>

### Orientation Week

#### Orientation Program

The UPC-BarcelonaTech organizes different sessions of the same *Orientation Week (OW)*. It is basically addressed to the international exchange students who will begin their studies at UPC in the SPRING semester 2017-2018. Master (exchange or regular) students are also welcome in the Orientation Week.

The OW has a length of 2 days. It includes an institutional welcome, information about legal procedures and about the main Services at UPC that can help students during their stay, an introductory workshop to the Catalan language and culture, one sports session and also a social/cultural activity.

<https://www.upc.edu/sri/en/students/students-mobility-office/orientation-week>

### Estimated costs of living

<https://www.upc.edu/sri/en/students/students-mobility-office/incomings/studying-in-upc/cost-of-living-and-prices>

## Visa Requirements/Residence permit application

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<https://www.upc.edu/sri/en/students/students-mobility-office/incomings/legal-issues/at-your-arrival>

## Health Insurance

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<https://www.upc.edu/sri/en/students/students-mobility-office/incomings/prepare-your-trip/insurance>

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### 10 reasons to come to Barcelona



<b>mediterranean</b> City	<b>Architecture</b> and History	<b>Nature and</b> the open air	<b>Climate</b>	<b>Food</b> and drink
<b>Culture</b>	<b>Design</b> and Fashion	<b>Trends and</b> avant-garde	<b>Diversity</b>	<b>Sport</b>



We recommend you to visit the following website:

<https://www.barcelona.cat/en/discoverbcn>

