

MINISTERIAL DECREE NO. 289/2021
CALL FOR SCHOLARSHIP APPLICATIONS
(validity: 15 November 2023 – 15 November 2024)

I. INTRODUCTION

The call for applications hereby published is to award ministerial grants aimed at promoting the mobility of university students for research work, with the purpose of preparing their thesis at foreign institutions with which the University has valid agreements – see the attached lists for reference, provided by the Ufficio Supporto all'Internazionalizzazione di Ateneo. Please note that mobility opportunities available under type B agreements (departmental agreements) **are reserved** for students enrolled in degree programmes within the departments indicated for each destination.

A maximum of 5 mobility grants may be awarded for each international agreement. All mobilities must be carried out between 15 November 2023 and 15 November 2024.

Students who are regularly enrolled in one of the categories below at the University of Naples Federico II for the academic year 2022-2023, *'within the normal duration of the degree programme increased by one year'*, are eligible for the selection:

- Bachelor's degree programmes;
- Master's degree programmes;
- Specialisation Schools;
- Ph.D programmes.

2. SUBMISSION OF APPLICATIONS

Applications must be submitted exclusively through the online Form: https://forms.office.com/Pages/DesignPageV2.aspx?prevorigin=OfficeDotCom&origin=NeoPortalPage&subpage=design&id=auLPL2K7sEax4yj52gxF_Z4oUaQSPyFJlv0ECugEJW5UNzRLNzAxRVRXRIZKVEZRTFAwWVhKUVVQSC4u



by **12.00 p.m. (midday) on 25 September 2023**, and must include **a minimum stay abroad of one month and a maximum of three months**, to be completed **in any case no later than 15 November 2024**. Periods exceeding three months may be authorised if adequately justified, although the additional days will not be financially supported.

The applications must be accompanied by the following documents:

- **work programme (learning agreement) approved by the Italian supervisor (thesis advisor), agreement coordinator, foreign supervisor, and agreement coordinator from partner institution;**
- **brief report written in Italian by the candidate (free text), regarding the intended activities to be undertaken at the partner institution;**
- **certified knowledge of English or another functional language at a B1 level minimum.** *Candidates enrolled in the LM37 class degree or already in possession of the L11 class degree, or candidates attending degree programmes offered in English at the University are exempt from providing a language certification/certificate. They must declare their language proficiency by means of a self-certification pursuant to articles 46-47 of Presidential Decree no. 445 of 28/12/2000, available for download at the following link: <http://www.unina.it/studenti/borse-tesi-ricerca-estero>*

- last valid ISEE declaration (optional) only for candidates enrolled in Specialisation Schools and Ph.D. Programmes;
- Curriculum Vitae (MANDATORY only for Ph.D. students and specialisation school students).

Accepted certifications/certificates of language proficiency include:

1. Certification issued by international institutions and/or organisations recognised by the Ministry of Education (MIUR) (see <https://www.miur.gov.it/enti-certificatori-lingue-straniere>)
2. Level certificate issued by the University Language Centre (CLA) or Language Centres of other Italian Universities
3. Proficiency level certificate issued by foreign universities where the student has carried out an Erasmus study period.

CERTIFICATIONS/CERTIFICATES ISSUED BY LANGUAGE LECTURERS WITHIN THE DEGREE PROGRAMME, OR THE MERE RECORD OF LANGUAGE EXAMS INCLUDED IN THE DEGREE PROGRAMME WITHOUT THE SPECIFIC INDICATION OF THE CEFR LEVEL THAT HAS BEEN ACHIEVED WILL NOT BE ACCEPTED. THE Online Linguistic Support (OLS) - Erasmus+ ASSESSMENT WILL NOT BE ACCEPTED.

Students identified as **native speakers** according to the Circular of the Ministry of Public Education no. 5494 of 29/12/1982 (ref. C.U.N. 30/10/1982) must submit a substitute statement of certification, available for download at the following link: <http://www.unina.it/studenti/borse-tesi-ricerca-estero>

Pursuant to the aforementioned ministerial Circular, native language proficiency corresponds to level C2 of the Common European Framework of Reference (CEFR), and will be evaluated as such for scoring purposes.

The applications must be submitted **exclusively** through the dedicated online Form, and the required documentation must be uploaded in PDF format **only, BY 12.00 p.m. (midday) on 25 September 2023.**

INCOMPLETE APPLICATIONS (including missing signatures) WILL NOT BE EVALUATED

3. SELECTION

The submitted applications will be evaluated by the Commissione per l'Internazionalizzazione e la Mobilità Internazionale, which will prepare a specific ranking list based on the criteria outlined in the following section 4. The ranking list will be published on the University website by **20 October 2023.**

Students ranked favourably on the list who are selected for the scholarship in question must formally accept the grant according to the instructions provided by the Erasmus+ and International Mobility Office. Failure to do so will result in the list being revised accordingly. It is the candidate's responsibility to verify compliance with the deadlines and requirements set by the partner institutions. Any additional expenses required by the countries/partner institutions (health insurance, service fees, etc.) will be the responsibility of the scholarship recipients.

THE WORK PROGRAMME SUBMITTED BY THE CANDIDATE MUST BE PREVIOUSLY APPROVED AND ACCEPTED BY THE HOST INSTITUTION FOR THE INDICATED PERIOD; OTHERWISE, THE SCHOLARSHIP CANNOT BE GRANTED.

4. SELECTION CRITERIA

- a) For Bachelor's and Master's degree students who submit their applications according to the indicated guidelines, the following criteria will be used for evaluation:

➤ Language certification, level <u>above B1</u>	up to 3 points
➤ Additional language certification	up to 2 points
➤ Candidate's report on the intended activities	3 to 5 points

- Academic merit as of 31 July 2023¹, evaluated using the following formula:

$$\frac{\text{Weighted Average Mark} \times \frac{\text{Acquired credits} \times 100}{\text{Enrolment year} \times 60}}{100}$$

In the event of equal scores, priority will be given to:

- Master's Degree students
 - Students who only need to complete their final examination
- b) For students enrolled in Specialisation Schools and Ph.D. Programmes who submit their applications according to the indicated guidelines, a separate ranking list will be created, and the following criteria will be used for evaluation:
- Language certification, level above B1 up to 3 points
 - Additional language certification up to 2 points
 - Curriculum Vitae up to 5 points
 - Candidate's report on the intended activities 2 to 10 points

5. RECOGNITION OF ACADEMIC CREDITS

Pursuant to the Ministerial Decree in question, selected candidates are assured of the recognition of credits in partial substitution of the credits foreseen for the **final examination** in the student's curriculum and in an amount proportional to the educational activities undertaken abroad.

6. GRANTS

For each transferee, a **monthly fixed-rate grant** will be paid **depending on the geographical area of the host university, and a supplement on the basis of both the ISEE presented by the student for enrolment in the academic year 2022-23 and the country of destination**, according to the table below:

GRANT AMOUNTS	Countries referred to in footnote ²	Rest of the world
Grant amount	350	700
Supplement for ISEE: 0 - 24,000	500	500
Supplement for ISEE: 24,001 - 40,000	350	350
Supplement for ISEE: 40,001 - 65,000	150	150

The grant will be paid in full before the departure of the interested party. It will be the responsibility of the Erasmus+ and International Mobility Office to check the ISEE documentation submitted by the students at the time of enrolment and to allocate the amount due to each interested party. The grant referred to in this selection notice **is incompatible with any other mobility grants received by the University for the same period or part of the same period abroad.**

Within 10 days of return, students must send the following documentation to Ms. Anna Perriccioli (anna.perriccioli@unina.it):

- **certification issued by the host institution regarding the period of stay and the activities undertaken, in line with what is indicated in the learning agreement;**

¹ Data extracted from the computerised archive of the University Centre for Information Services (CSI) by the Erasmus+ and International Mobility Office

² Belgium, the Czech Republic, Denmark, Germany, Greece, Spain, France, Croatia, Lithuania, Hungary, the Netherlands, Austria, Poland, Portugal, Romania, Slovakia, Finland, Sweden, Serbia, Norway, Turkey, the United Kingdom.

➤ **brief report on the activities undertaken abroad.**

In the event that the period spent abroad is less than that stipulated, the Erasmus+ and International Mobility Office will inform the student concerned of the arrangements and the amount to be refunded.

THE ABOVE DOCUMENTS MUST BE SUBMITTED NO LATER THAN 20 NOVEMBER 2024.

7. TRANSITORY PROVISIONS

The University of Naples Federico II is in no way responsible for any cancellation of mobility grants by foreign/hosting institutions.

In the event of cancellation, the interested parties are required to repay any scholarship already received in full.

8. HEAD OF PROCEDURE

The Head of the Erasmus+ and International Mobility Office of the University of Naples Federico II is responsible for any fulfilment inherent to this selection notice which is not the responsibility of other bodies as indicated in this notice.

THE RECTOR
Matteo LORITO

Research Department and Third Mission
Manager *Alessandro Buttà*
Organisational unit responsible for the procedure:
International Relationships office
Responsible for the procedure:
The Head of the Office *Dr. Fernanda Nicotera*
For any information: Anna Perriccioli
anna.perriccioli@unina.it