



**ERASMUS +  
Contact Information 2021-2022  
Annex to Inter-institutional Agreements  
Key Action 131**

**A. Information about higher education institutions**

Institution Name	UNIVERSITÄT HEIDELBERG
Institutional Erasmus Code	D HEIDELB01
ECHE Code 2014-2020	29870-LA-1-2014-1-DE-E4AKA1-ECHE
Website	<a href="http://www.uni-heidelberg.de">www.uni-heidelberg.de</a>
ERASMUS Homepage	<a href="http://www.uni-heidelberg.de/erasmus">www.uni-heidelberg.de/erasmus</a>

Institutional ERASMUS Coordinator	Mrs Alexandra Braye
Address	Seminarstr. 2, D - 69117 Heidelberg
Email	<a href="mailto:erasmus-koordinierung@zuv.uni-heidelberg.de">erasmus-koordinierung@zuv.uni-heidelberg.de</a>
Telephone	+49 6221 5412731
Fax	+49 6221 5412789
Departmental Coordinators	<a href="https://www.uni-heidelberg.de/en/node/4326">https://www.uni-heidelberg.de/en/node/4326</a>
First Contact for Erasmus Incoming Students	<a href="mailto:Incoming-erasmus@zuv.uni-heidelberg.de">Incoming-erasmus@zuv.uni-heidelberg.de</a>
Course Catalogue	<a href="https://lsf.uni-heidelberg.de/qisserver/rds?state=user&amp;type=8&amp;topitem=lectures&amp;breadcrumbSource=portal&amp;noDBAction=y&amp;init=y">https://lsf.uni-heidelberg.de/qisserver/rds?state=user&amp;type=8&amp;topitem=lectures&amp;breadcrumbSource=portal&amp;noDBAction=y&amp;init=y</a>

## B. Mobility numbers per academic year

-> See Agreement

## C. Recommended language skills

Generally: German B1 (for courses taught in German),  
English B2 (for courses taught in English).

Please note that some departments might have differing language prerequisites.  
Please refer to the departmental coordinators directly for further information.

## D. Additional requirements

Contact for Students with disabilities	<a href="http://www.uni-heidelberg.de/studium/kontakt/handicap">http://www.uni-heidelberg.de/studium/kontakt/handicap</a>
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## E. Calendar

<u>Winter Term 2021/22:</u>	term dates: 01.10.2021 – 31.03.2022 lecture dates: 18.10.2021 – 19.02.2022
<u>Summer Term 2022:</u>	term dates: 01.04.2022 – 30.09.2022 lecture dates: 20.04.2022 – 02.08.2022
Deadline for Nominations	Winter term: 15 <sup>th</sup> May. Summer term: 15 <sup>th</sup> November.
Deadline for Application Forms (after the online application students have to print out the application form and send it via regular mail signed and stamped )	Winter term: 15 <sup>th</sup> June. Summer term: 15 <sup>th</sup> December.
<b>2.</b> The receiving institution will send its decision within 6 weeks.	
<b>3.</b> A Transcript of Records will be issued by the receiving institution no later than the end of the semester after the students have fulfilled the course requirements in a timely manner and provided the necessary documentation to the Departmental Coordinators in Heidelberg.	
<b>4.</b> The agreements should be cancelled one year in advance (Sept. 1 <sup>st</sup> for the next academic year).	

## F. Information

### 1. Course Types and Grading systems Heidelberg University

Vorlesung	<i>Lecture</i>
Übung	<i>Exercise</i>
Proseminar	<i>Basic seminar</i>
Hauptseminar	<i>Advanced seminar</i>
Oberseminar	<i>Advanced seminar for degree candidates</i>
Tutorium	<i>Tutorial</i>
Praktikum	<i>Practical</i>
Repetitorium	<i>Examination review course</i>

### COURSE REQUIREMENTS

Klausur	<i>Written examination</i>
Abschlussklausur	<i>Final examination</i>
Mündliche Prüfung	<i>Oral examination</i>
Referat	<i>Seminar paper / presentation</i>
Hausarbeit	<i>Term paper</i>
Protokoll	<i>Taking of minutes</i>

### GRADING SYSTEM

<i>very good</i>	<i>(best possible grade, an excellent achievement)</i>
<i>good</i>	<i>(well above average)</i>
<i>satisfactory</i>	<i>(average, meets all requirements)</i>
<i>sufficient</i>	<i>(pass)</i>
<i>deficient</i>	<i>(fail)</i>
<i>pass</i>	<i>(P)</i>

*Please note that this grading system may slightly differ in the departments.*

### 2. Visa and 3. Insurance

Information on visa procedures can be found here:

[www.uni-heidelberg.de/university/life/entry.html](http://www.uni-heidelberg.de/university/life/entry.html), and here:

<https://www.uni-heidelberg.de/en/international-affairs/erasmus/incoming/registration-and-living>

Concerning insurance matters see our Erasmus Homepage:

<https://www.uni-heidelberg.de/en/international-affairs/erasmus/incoming/insurance-and-financial-matters>

### 4. Housing

<b>Accommodation Office</b>	Zimmervermittlung Seminarstraße 2, D - 69117 Heidelberg <a href="mailto:erasmusrooms@zuv.uni-heidelberg.de">erasmusrooms@zuv.uni-heidelberg.de</a> +49-6221 5412759 <a href="http://www.uni-heidelberg.de/international/erasmus/accommodation/">http://www.uni-heidelberg.de/international/erasmus/accommodation/</a>
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